



Assertis Rail

***Streamline your business travel
with Assertis Rail***

Introduction

In these lean times, travel budgets must work harder and smarter - travelling by train is more productive and cost-effective than many other modes of business transport. Corporate rail travel currently accounts for 27% of all annual rail expenditure, but tickets are often purchased on the day of travel – the most expensive way to buy them. The cost to individual businesses can be greatly reduced by following a few simple rules.

Assertis Rail makes it easy to find and buy cheap train tickets online, with a wealth of additional business benefits extending well beyond the basic need to minimise costs.

What is Assertis Rail?

Assertis is an independent online retailer of UK train tickets; we sell tickets for all UK train operators and help thousands of leisure travellers to save money on their train tickets through www.traingenius.com.

By extending our service to businesses, Assertis Rail, we've allowed corporates, charities, public sector and not-for-profit organisations alike to benefit from the same cost savings. We've also added tools and functionality that will bring detailed management information to your fingertips, and enable multiple business users to book their rail travel within one central account, without setup costs or contracts.

Benefits

- ✓ Streamline your travel bookings – multiple users, just one account
- ✓ Collect tickets free from ticket machines with any payment card, within 15 minutes of booking
- ✓ Assign bookings to purchase orders, cost centres or departments
- ✓ Pay with corporate or personal credit cards
- ✓ Reserve seats – up to 12 weeks before travel
- ✓ View reports & detailed management information
- ✓ Set maximum spend levels per user
- ✓ Ensure travel policy compliance
- ✓ Manage & forecast rail expenditure



How it works

Part of the problem for companies implementing a travel policy is monitoring compliance, which can be particularly difficult for businesses operating over multiple locations.

With Assertis Rail, bookings from across the business are centralised into one account – there's no limit to the number of individual users. The account Administrator oversees the account and can create new users, configure profile settings and download detailed MI at any time of the day or night.

Setup is simple and scalable, and flexes according to your business needs. Full training and support is provided, and account management is available for larger businesses.

Even a complex organisational structure is made easy with Assertis Rail; travel management companies and other similar organisations can set up additional 'child' accounts as necessary, to manage their own client base with full UK-based account management support.

Making it your own

By applying user settings at source, you can control the amount spent by employees and limit access to higher cost tickets, such as First Class fares. Travel policy changes are easy to implement, saving businesses time and money by eliminating the need to produce and circulate updated policy documents.

User profile settings include:

- ✓ Use of stored company card(s)
- ✓ Access rights to purchasing history
- ✓ Maximum ticket price
- ✓ Maximum daily spend
- ✓ Ability to book First as well as Standard Class tickets
- ✓ Cost centre or department cost allocation



Buying and collecting tickets

Tickets can be purchased quickly and easily with a stored company credit card, or the user's own credit or debit card. Fraud-free credit facilities may also be available for businesses spending more than £10k per annum on train tickets – please enquire for more details.

Tickets can be bought on behalf of other people, and the traveller's details can be added to the booking for efficient auditing.

There are three simple collection / delivery options:-

- ✓ Tickets can be collected free of charge, with any payment card, from self-service machines at over 1,000 stations - just 15 minutes after booking
- ✓ First Class Post will deliver tickets to any UK address for a small fee
- ✓ Royal Mail Special Delivery™ Next Day is also available for a fee, guaranteeing delivery before 13:00 (includes online tracking and up to £2,500 compensation)
- ✓ Self-print is available for advance tickets on some UK routes - please enquire for more details.

Reporting valuable information

Saving you money on your business travel is only part of the story.

As well as always showing the cheapest tickets first, we'll also give you access to detailed reports showing how much you've spent, how much you've saved and where additional cost efficiencies can be achieved – helping you to manage your annual travel budget accurately and confidently.

Applying for an account

It couldn't be easier.

Just visit www.businessaccounts.assertis.co.uk and complete our online application form, or email your enquiries to business@assertis.co.uk

We'll be in touch to arrange a convenient time to talk through your individual requirements.

